

VOLUNTEER PROGRAM INTRODUCTION

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HQUSACE
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US Army Corps
of Engineers®



The Corps Volunteer Program



Volunteers play an important role in protecting natural resources and maintaining recreation facilities at Corps projects.

In 2021: 18,274 volunteers contributed 1,559,839 million hours of work with an estimated value of \$44.5 million

Volunteers can perform almost any task that a paid employee can:

- Park/Campground/Visitor Center hosts
- Interpretation/education
- Fish and wildlife habitat improvements
- Invasive species management
- Trail construction and maintenance
- GIS/mapping
- Photography.... And more!





US Army Corps of Engineers®

FY 21 PARTNERSHIP & VOLUNTEER PROGRAM SUMMARY

In 2021, our partners rose to the challenge again with USACE to face another year of adversity operating amid a global pandemic. Despite these difficult times, the USACE Natural Resource Management (NRM) partnership program grew even stronger through the collaborative efforts and unwavering support from thousands of dedicated organizations and individuals. USACE teamed up with the Recreate Responsibly and Together Outdoors Coalitions to strive to make the outdoors a welcoming place for all, while providing high quality and safe experiences. New national MOUs were developed in 2021 with organizations such as YMCA of the USA and the Ruffed Grouse/American Woodcock Society to advance water safety and conservation efforts.

The Corps Foundation, official non-profit for the USACE NRM program played a key role in working with other partners such as the National Marine Manufacturers Association to advocate and support the program. A Congressional Recreation Task Force was formed in 2021 to engage stakeholders and partners in developing a plan to maintain and enhance public recreational opportunities at USACE projects. Thanks to the outstanding contributions from our valued partners and volunteers, USACE was able to continue to meet the increasing demands of the public for clean, safe recreation opportunities while providing a healthy environment for visitors to enjoy.



3,422

TOTAL PARTNERS
(35% increase from FY20)



273

USACE PROJECTS WITH PARTNERSHIPS
(68% of USACE Projects)



894

NEW PARTNERS

USACE Investment
\$23.2 M

PARTNER Investment
\$88.6 M

\$111,803,771

TOTAL VALUE OF PARTNERSHIPS

<https://corpslakes.erdc.dren.mil/partners.cfm>

FY 21 PARTNERSHIPS & VOLUNTEER SUMMARY



18,274

TOTAL VOLUNTEERS

1,559,839

TOTAL VOLUNTEER HOURS SERVED

(Equivalent to 750 FTEs)

\$44.5 M

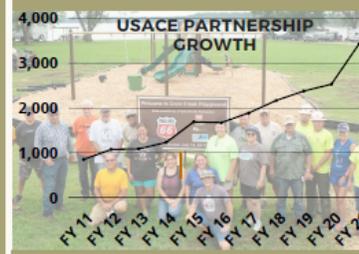
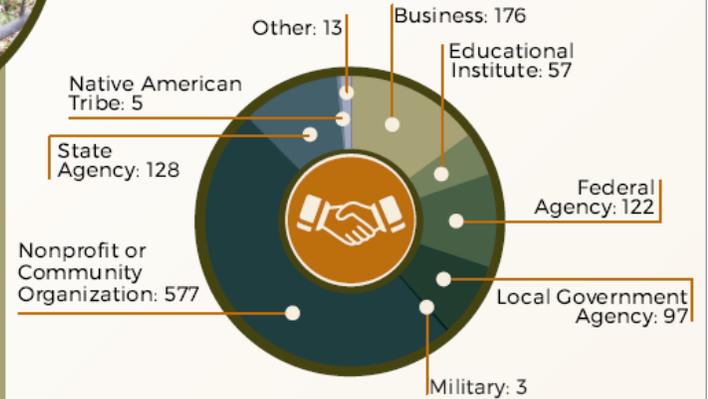
TOTAL VALUE OF VOLUNTEER HOURS

76%

PROJECTS USING VOLUNTEERS
(305 of 403 USACE Projects)

PARTNER ORGANIZATION TYPE

More than **3,000** state, federal, tribal and local government; public/private organizations; and local community partners engaged with USACE in 2021. A total of **125** USACE projects partnered with **29** organizations that have a national MOU in place, providing educational programs, health and safety, environmental and recreation improvements.



USACE VOLUNTEERS

Over the past year, volunteers played a valuable role in helping care for the environment and providing high quality recreation opportunities. Over the past 5 years, the USACE volunteer workforce has averaged approximately 33,000 providing **1.5 million** hours of service annually.



1,271

USACE ANNUAL PASSES ISSUED
(for 100 hours of volunteer service)

281

AMERICA THE BEAUTIFUL PASSES ISSUED
(for 250 hours of volunteer service)

22

VOLUNTEER EXCELLENCE COINS

Produced by the USACE Partnership Advisory Committee

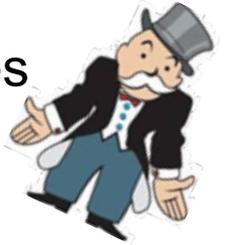




Why You Need Volunteers



- Budget realities do not allow you to accomplish your mission with the staff and resources you have.



- Volunteers are your link to the local community. They are often some of the best advocates of the Corps of Engineers and our partners.

- Volunteers have unique skills and abilities that you can draw on.... Anything from a lifetime of experience to the strength and enthusiasm of youth

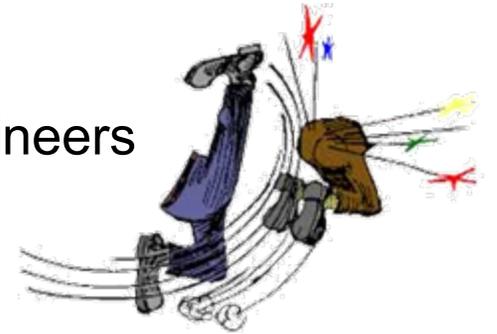
Every position we fill with paid staff, is a missed opportunity to engage the community and build our constituency.





What Volunteers Can and Can't Do

- Volunteers can perform almost any task that a paid employee can do, provided they have received training or have experience.
- They can perform duties that once were or are currently preformed by Corps employees.
- Cannot:
 - Enforce Title 36
 - Create policy
 - Volunteers will not be used to displace any personnel of the Corps of Engineers





Volunteer Program Authority/Policy

- **33 USC 569c (Public Law 98-63), Amended by WRRDA 2014 Sec 1047(d):** Gave the Chief of Engineers the authority to accept the services of volunteers and provide for their incidental expenses, **including expenses relating to uniforms, transportation, lodging, and the subsistence of those volunteers** to carry out any activity of the Corps except policy making, law or regulatory enforcement.
- **ER/EP 1130-2-500**, Chapter 10 Corps of Engineers Volunteer Program. **Superseded by 12 August 2016** “Implementation Guidance for Section 1047 (d) Services of Volunteers, of the Water Resources and Reform Development Act (WRRDA) 2014, Public Law 113-121”
(Working to convert 2016 guidance into ER)
- **Volunteer Background Investigation Policy**, March 2020: updates/supersedes background investigation policy from 12 August 2016 implementation guidance
- **Policy Letter 04-01**, October 2004: Established the Corps use of the Independent Sector’s hourly rate to determine the value of service
 - FY 21 rate = \$28.54 (Typically updated each April)



Volunteer Program Authority/Policy

- Voluntary service may be accepted from individuals or from members of organized groups. Volunteers will be recruited, and service accepted without regard to race, creed, religion, age, sex, color, national origin, sexual orientation, marital status, political affiliation, or disability.
- Volunteers must be qualified to perform the work assigned. Additionally, they must be physically able to do the work.
- Volunteer services may be accepted from the following groups:
 - Individuals from private sector, state or local government agencies whose employers donate their employees' services to USACE on a short-term, limited basis while paying the employees
 - Off-duty USACE personnel (but must be for work which falls outside their regular job duties)
 - Children
 - Legal aliens or foreign exchange students



Children Volunteers

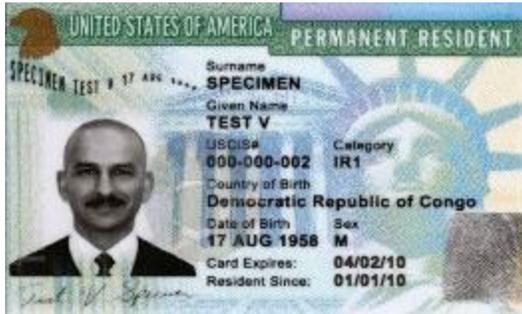


- Children under the age of eighteen years may be volunteers, provided they have the written consent of their parent or guardian on the OF 301a Volunteer Service Agreement form.
- If children are volunteering as part of a group, the leader must provide a complete list of group participants and separate OF 301a agreements signed by the parents/guardians for all participants under the age of eighteen.
- Used to accept the form of another organization (school, youth group, Boy Scouts, etc)
- Army General Counsel ruled that signing another organization's consent form is not sufficient to protect USACE.



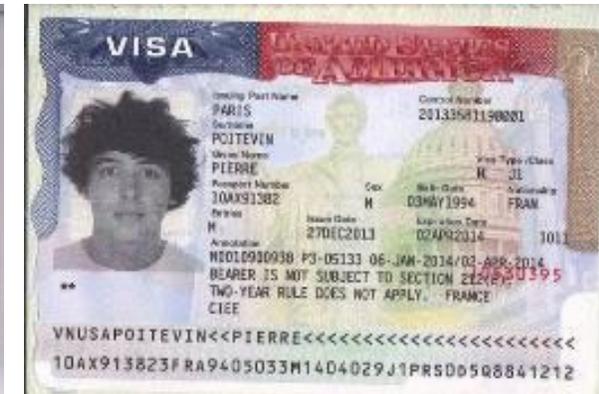
Legal Alien/Permanent Resident Volunteers

Permanent Resident Card or Alien Registration Receipt Card (Form I-551)



- Volunteer service may be accepted from legal aliens (permanent residents) or foreign exchange students.
- Must present J-1 or F-1 Student Visa (or passport if in the U.S. in tourist status from a visa-waiver country where visas are not required) or U.S. Permanent Resident Card INS Form I-551 (formerly known as Alien Registration Receipt Card) for review and verification.

Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa (MRIV)



Appendix E of ER: Examples of acceptable documentation forms



Other Categories of Service



The following categories of services are authorized for use by USACE, but not under the 33 569c volunteer authority/policy:

- Partner-funded personnel services for long-term volunteers paid by another entity. Authorized by 33 USC 2328.
- Inmate labor services from federal, state, or local correctional facilities. Authorized by 18 USC 4125 and 33 USC 2325.
- Services provided by military units, to include Reserve or National Guard units. Limited instances allow for contribution of materials, supplies and services from state activated National Guard units under 33 USC 2325 Contributions authority.



Partner Funded Personnel

- January 31, 2017 Policy memo: Provided guidance on the use of partner-funded personnel and an updated Challenge Partnership Agreement template and documents for acceptance of long-term partner funded services
- Differs from short-term/one-time events where volunteers are being paid by their employer for the volunteer day.
- Allows USACE to accept contributions of services from non-federal public and private entities that have entered into a challenge partnership agreement, which may include a Partner paying for their personnel's labor to perform services for the benefit of the Corps, at no cost to the Corps.
- Authorized by 33 USC 2328 Challenge Partnership authority instead of 33 USC 569c Volunteer authority



Partner Funded Personnel Paperwork



CHALLENGE PARTNERSHIP AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
[INSERT PARTNER]

(This is an EXAMPLE agreement. Modify as appropriate.)

THIS AGREEMENT, entered into this day of _____, 20____, by and between the Department of the Army (hereinafter the "Government"), represented by the District Commander, U.S. Army Corps of Engineers _____ District, and _____, (hereinafter the "Partner"), represented by _____.

WITNESSETH, THAT:

WHEREAS, the Government manages lands and waters at *[Insert Corps project name here]* which includes recreational opportunities for the public, and

WHEREAS, the provision of *[List type of service here. i.e. education and interpretation, visitor information, environmental stewardship, facility improvement, trail maintenance, etc.]* services at *[Insert project site area]* on *[Insert Corps project name here]* will enhance the recreational opportunities for the public, and

WHEREAS the Partner is interested in promoting and assisting the Government in providing *[List type of service(s) here]* services, and

WHEREAS, it is mutually beneficial to the Government and the Partner to work cooperatively to make *[List type of service(s) here.]* services available to the public, and

WHEREAS, the Partner, in order to assist the Government in this project has offered to provide certain *[List type of service(s) here.]* services at no cost to the Government, and

WHEREAS, Section 225 of the Water Resources Development Act of 1992, as amended (33 U.S.C. 2328) authorizes the Secretary of the Army to accept contributions of funds, materials, and services from the Partner and apply those contributions to the Project, and

WHEREAS, the Government and the Partner have the full authority and

Addendum A
Partner-Funded Personnel Information Sheet

Project Name: *[List district or division office, lake or river project.]*

Corps Point of Contact: *[List Corps personnel who will be supervising or coordinating work of Partner-funded personnel.]*

Address: *[List Corps office or project address.]*

Phone: *[List Corps point of contact phone.]*

Partner: *[List name of Partner organization providing personnel.]*

Partner Point of Contact: *[List Partner-funded personnel's supervisor.]*

Partner Address: *[List Partner organization address.]*

Partner Phone: *[List Partner-funded personnel supervisor's phone.]*

Partner-Funded Personnel Name(s): *[List name of personnel performing services for the Corps.]*

Partner-Funded Personnel Phone(s): *[List phone numbers of personnel performing services for the Corps.]*

Proposed Dates of Work: _____

Work Schedule: _____ hours/week

Description of Services to be Performed: (Service description should include details such as use of government vehicle, use of personal equipment and/or vehicle, fee collection duties, skills required (note certifications if necessary), level of physical activity required, etc.)

Addendum B
Partner-Funded Personnel Status Recognition Statement

I *[INSERT FULL NAME OF THE INDIVIDUAL]* agree and understand that by providing my services to the U.S. Army Corps of Engineers (herein after "the Government") as contemplated under the Challenge Partnership Agreement between the Government and *[INSERT NAME OF THE PARTNER]* (hereinafter "Partner"), executed on *[INSERT AGREEMENT EXECUTION DATE]*:

- I do not qualify as a federal government employee or a federal volunteer;
- I am ineligible for the liability protection and work injury compensation benefits provided respectively under chapter 171 of Title 28 and chapter 81 of Title 5 of the United States Code;
- I am not authorized to receive reimbursements from the Government for incidental expenses as provided for volunteers under 33 U.S.C. 569c;
- My pay and benefits are the sole responsibility of the Partner;
- I must resolve all issues, disputes, or claims involving my pay and/or benefits directly with the Partner;
- By signing this statement, I agree to hold and save the Government free from all damages arising from any issues, disputes, or claims related to my pay and/or benefits;
- Upon request from the Government, I may be subject to background checks, requests for information relating to my general physical and mental fitness to perform assigned task, and other security/safety related requirements; and
- *[INCLUDE THIS STATEMENT IF PERFORMING FEE COLLECTIONS DUTIES, OTHERWISE DELETE]* I acknowledge that I accept the risk and liability of handling government funds and accountable property. I may purchase a bond from a federally-approved bonding institution at my own expense, understanding that a bond is not a grant of relief, nor does the Government relinquish its rights against me or the bond in a non-negligent loss case. I have read and understand Corps policy EC 1130-2-550, Chapter 9, and will follow the procedures to maintain funds security.
- Regardless of any employment agreement that I may have with the Partner, the Government, at its sole discretion, may refuse to accept my services and



Civilian Inmate Labor Program



- The CILP benefits both USACE and corrections systems by providing meaningful work for inmates and providing a source of labor at no direct labor cost to USACE Civil Works projects to accomplish tasks that would not be possible otherwise due to staffing and funding constraints.
- Services provided by inmates may include but are not limited to:
 - Environmental protection
 - Constructing or repairing roads
 - Clearing, maintaining and reforesting public lands
 - Building levees
 - Providing repair and maintenance work such as mowing, painting, carpentry, cutting trees, landscaping, planting, trash pickup, custodial work
 - Constructing or repairing any other public works financed wholly or in major part by funds appropriated by Congress.
- Only minimum-security community custody inmates are authorized to perform tasks at Army Civil Works projects.

DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
INMATE LABOR PROGRAM FOR FEDERAL AND STATE/LOCAL INMATE LABOR
AT ARMY CIVIL WORKS PROJECTS

1. Purpose. This memorandum establishes guidelines for the Department of the Army, U.S. Army Corps of Engineers (USACE) Civilian Inmate Labor Program and prescribes policies, procedures, and responsibilities for using civilian inmate labor at Army Civil Works projects.

2. References.

- a. 18 U.S.C. 4125(a)
- b. 33 U.S.C. 2325
- c. 28 C.F.R. Part 301
- d. Secretary of the Army memorandum, subject: Delegation of Authority to Establish Civilian Inmate Labor Programs at Army Civil Works Projects, dated 5 February 2020.
- e. ER 1130-2-500, Ch. 11, Project Operations—Partners and Support, Contributions Program (27 December 1996).
- f. EP 1130-2-500, Ch. 11, Project Operations—Partners and Support, Contributions Program (27 December 1996).

3. General.

a. The Secretary of the Army has delegated to the Assistant Secretary of the Army for Civil Works (ASA(CW)) the authority to establish civilian inmate labor programs for use of Federal and state/local inmate labor at Army Civil Works projects and the responsibility for providing overall program direction (reference 2.d.).

b. Title 18 U.S.C. 4125(a) provides that the services of U.S. civilian inmates may be made available to perform work set forth under terms, conditions, and rates mutually agreed upon, for constructing or repairing roads, clearing, maintaining and reforestation public lands, building levees, and constructing or repairing any other public ways or works financed wholly or in major part by funds appropriated by Congress.

c. Title 33 U.S.C. 2325 authorizes the Secretary of the Army to accept contributions of services from persons, including governmental entities but excluding the project sponsor, in connection with carrying out a water resources project for environmental protection and restoration of a water resources project for recreation. The acceptance of civilian inmate labor services from state and local correction facilities meets the statutory requirements of 33 U.S.C. 2325.



Approved Inmate Labor Plan for All USACE CW Projects

- This document establishes the guidelines for the CILP and prescribes policy, procedures, and responsibilities for all parties.
- It is considered the foundational/reference document and must be accompanied by a Memorandum of Agreement using the approved templates.

MEMORANDUM OF AGREEMENT

BETWEEN

(NAME AND LOCATION OF CORRECTIONS FACILITY PROVIDING CIVILIAN INMATES)

AND

THE DEPARTMENT OF THE ARMY

FOR

THE USE OF FEDERAL CIVILIAN INMATE LABOR ON PROPERTY UNDER CONTROL OF (DISTRICT)

THIS MEMORANDUM OF AGREEMENT is entered into by, and between, **(the name and location of the local Federal corrections facility)**, represented by its **(insert title)** and the Department of the Army (hereinafter referred to as "the Army"), represented by the **(insert title)**.

WHEREAS, Title 18 U.S.C. 4125(a) provides that the services of United States civilian inmates may be made available to perform work set forth under terms, conditions, and rates mutually agreed upon, for constructing or repairing roads, clearing, maintaining and reforesting public lands, building levees, and constructing or repairing any other public ways or works financed wholly or in major part by funds appropriated by Congress; and

WHEREAS, the Army may require labor to include, but not limited to, providing repair and maintenance work such as mowing, painting, carpentry, cutting trees, landscaping, planting, building demolition, general maintenance and repair, trash pickup, custodial work, and other similar type work on property under Army control; and

WHEREAS, the **(name of local Federal corrections facility)** has under its custody and control a varying number of able-bodied, minimum security, community custody status inmates who can be made available for such activities; and

WHEREAS, it is to the mutual advantage of the **(name of local Federal corrections facility)** and the Army to have these inmates performing such work;



MOA Templates for Federal Facilities and State/Local Facilities

Very similar documents, with a few minor differences:

- Different authorities referenced
- Federal facility:
Warden/Administrator signs
- State/Local facility: Sheriff or title of top official signs
- Federal MOA includes clause about injuries covered by the Inmate Accident Compensation Program, 28 CFR Part 301

March 2, 2020

MEMORANDUM OF AGREEMENT

BETWEEN

(NAME AND LOCATION OF CORRECTIONS FACILITY PROVIDING CIVILIAN INMATES)

AND

THE DEPARTMENT OF THE ARMY

FOR

THE USE OF STATE/LOCAL CIVILIAN INMATE LABOR ON PROPERTY UNDER CONTROL OF (DISTRICT)

THIS MEMORANDUM OF AGREEMENT is entered into by, and between, **(the name and location of the local state/local corrections facility)**, represented by its **(insert title)** and the Department of the Army (hereinafter referred to as the "Army"), represented by the **(insert title)**.

WHEREAS, Title 33 U.S.C. 2325 authorizes the Secretary of the Army to accept contributions of services from persons, including governmental entities but excluding the project sponsor, in connection with carrying out a water resources project for environmental protection and restoration of a water resources project for recreation; and

WHEREAS, acceptance of civilian inmate labor services from State and local correction facilities meets the statutory requirements of Title 33 U.S.C. 2325; and

WHEREAS, the Army may require labor to include, but not limited to, providing repair and maintenance work such as mowing, painting, carpentry, cutting trees, landscaping, planting, building demolition, general maintenance and repair, trash pickup, custodial work, and other similar type work on property under Army control; and

WHEREAS, the **(name of state/local corrections facility)** has under its custody and control a varying number of able-bodied, minimum security, community custody status inmates who can be made available for such activities; and



CILP Key Governing Provisions



- Only minimum-security community custody inmates are allowed. i.e. Those convicted of nonviolent crimes who have been judged by the established correction facility standards to represent no threat to the population at the project and who are not considered escape risks.
- The program will be without direct labor cost/expense for inmate labor to USACE except for nominal costs for program administration, equipment, materials, supplies used by inmates, or other similar costs.
- **Inmates will not operate USACE vehicles.**
- **USACE personnel will not transport inmates. Corrections facility personnel are responsible for all inmate transportation.**
- **USACE personnel will not be used to guard, control, discipline or exercise custodial supervision.**
- Inmates may purchase food/drinks from vending areas, but may not be given gifts, food, money by any USACE personnel or the general public.
- To the extent practicable, inmate labor will be limited to areas not currently occupied by the visiting public.



CILP FAQs



Q: Does the CILP include community service workers who have court ordered service but are not incarcerated?

A: No. Community service workers who are not in custody of a corrections facility are treated as a regular volunteer, signed up on the OF 301a form. There may be additional paperwork/coordination with the court system to verify hours worked.

Q: Are work release inmates (those who are incarcerated in the evenings, but released without supervision during the daytime to perform work outside the corrections facility) included in the CILP?

A: Yes, however the requesting site would need to request a deviation from the DCW for the approved template MOA regarding unsupervised inmates.

Q: Can USACE pay the corrections facility for transport of the inmates?

A: No, the correction facility must handle all inmate transportation, including the cost to transport.



Volunteer Duties, Rights, and Responsibilities



- Volunteers may be authorized to sell permits and collect fees from the public.
 - Must be properly trained and provided security awareness briefing
 - Must sign statement on OF 301a accepting risk and liability of handling funds and property
 - Fiscal law training is not required.
- Volunteers may operate government owned or leased vehicles, vessels, machinery or equipment.
 - Must have proper training, license and experience in accordance with USACE policies
 - For positions that require the use of government vehicles, vessels, etc., the requirement should be stated on the OF 301a
- Volunteers are liable for damages to government property if found negligent.



Volunteer Duties, Rights, and Responsibilities



- Volunteers receive the same benefits and protections as Federal employees under the Federal Employees Compensation Act (5 U.S.C., Chapter 81) and the Tort Claims Act (28 U.S.C., Chapter 171). Volunteers are offered this protection for personal liability, provided they are acting within the scope of their responsibilities.
- Volunteers are not typically considered to be part of the USACE covered population for Employee Assistance Program (EAP) Services or Critical Incident Stress Management (CISM). On a case-by-case basis, EAP and/or CISM services may be offered, or the Federal Occupational Health may offer courtesy services to volunteers in the event of an emergency, including traumatic, distressing events during the volunteer's duties.



Volunteer Vaccine Guidelines

From 31 Jan 2022: FRAGORD 11 to OPORD 2021-38 (USACE COVID Steady State Operations)

- USACE volunteers who work at USACE recreation site shall be treated as “official visitors” as defined in Attachment 2 of the 20 December 2021 “Force Health Protection Guidance (Supplement 23) Revision 3.
- Official visitors will complete DD Form 3150 and maintain a current completed DD Form 3150 and show it to authorized USACE personnel, upon request.
- Official visitors who are not fully vaccinated against COVID-19, or who decline to volunteer their COVID-19 vaccination status, must show an electronic or paper copy of negative results from an FDA-authorized or approved COVID-19 test administered no earlier than 72 hours prior to their visit.”

Note: FAQs will be out soon! With the injunction on Federal employee vaccination requirements, this guidance may also change.


CONTRACTOR PERSONNEL AND VISITOR CERTIFICATION OF VACCINATION

 OMB No. 0704-0613
 Expiration: 20220228

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-informationcollections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PRIVACY ACT STATEMENT

Authority: DoD is authorized to collect the information on this form pursuant to Executive Order (E.O.) 14042, Ensuring Adequate COVID Safety Protocols for Federal Contractors; E.O. 13991, Protecting the Federal Workforce and Requiring Mask-Wearing; and E.O. 12196, Occupational Safety and Health Program for Federal Employees; as well as 10 U.S.C. 113, 10 U.S.C. 136, 10 U.S.C. 7013, 10 U.S.C. 8013, 10 U.S.C. 9013, 10 U.S.C. 2672, 5 U.S.C. chapter 79, and DoD Instruction 6200.03.

Principal Purpose: This information is being collected to implement Coronavirus Disease 2019 (COVID-19) work testing programs, and to ensure the safety and protection of the DoD workforce, workplace, and other DoD facilities above-referenced authorities, the COVID-19 Workplace Safety: Agency Model Safety Principles established by the guidance from the Centers for Disease Control and Prevention and the Occupational Safety and Health Administration.

Routine Use(s): While the information requested on this form is intended to be used primarily for internal purposes necessary to disclose this information externally, for example to disclose information to: a person, organization, or entity relevant to notify them of, respond to, or guard against a public health emergency or other similar crisis, including communicable disease or other laws concerning health and safety in the work environment; adjudicative or administrative proceedings; contractors, grantees, experts, consultants, and other persons as necessary and relevant in the performance of their duties for the Federal government; agencies, courts, and persons as necessary and relevant in the accordance with requirements for law enforcement; or to a person authorized to act on your behalf. A complete list of applicable System of Records Notice (SORN) associated with the collection of this information from contractor personnel is available in the Privacy/SORNs/OSDJS/DPR-39-DoD.pdf.

Consequences of Failure to Provide Information: Providing this information is voluntary. However, if you fail to provide such information may also hinder DoD's ability to implement COVID-19 workplace safety plans for DoD-affiliated personnel and DoD facilities.

INSTRUCTIONS: This form should be completed by DoD contractor personnel and official visitors in accordance with DoD guidance. DoD civilian employees should not complete this form.

1. NAME (Last, First, MI):
2. DoD ID NUMBER:
3. PLEASE CHECK THE BOX BELOW THAT COINCIDES WITH YOUR COVID-19 VACCINATION STATUS :

- I am fully vaccinated.
 Individuals are considered "fully vaccinated" two weeks after completing the second dose of a two-dose COVID-19 vaccine or two weeks after receiving a single dose of a one-dose vaccine. Accepted COVID-19 vaccines are those which have received a license or emergency use authorization from the U.S. Food and Drug Administration and those COVID-19 vaccines on the World Health Organization Emergency Use Listing. "Fully vaccinated" also includes circumstances in which the individual was a participant in a U.S. site clinical trial and has received all recommended doses.
- I am not yet fully vaccinated. I received only one dose of an accepted two-dose COVID-19 vaccine, or I received my final dose of an accepted COVID-19 vaccine less than two weeks ago.
- I have not been vaccinated.
- I decline to respond.

Individuals who choose not to complete the form will be assumed to be not fully vaccinated for purposes of application of the safety protocols. If you are not vaccinated due to medical or religious reasons, please check either "I have not been vaccinated" or "I decline to respond." Note that if you have already received one dose of a vaccine, but are not yet fully vaccinated, or if you received your final dose less than two weeks ago, then you will be treated as not fully vaccinated until you are at least two weeks past your final dose and resubmit your vaccination information.

I certify that the information provided in this form is accurate and true to the best of my knowledge.

I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both (18 U.S.C. 1001). Checking "I decline to respond" does not constitute a false statement.

4. DATE (YYYYMMDD)
5. SIGNATURE (Full Name)



US Army Corps
of Engineers ®

Resources: NRM Gateway

<https://corpslakes.erdc.dren.mil/employees/volunteer/volunteer.cfm>

Natural Resources Management Gateway

to the future . . .



- Home
- Visitors
- Lake Discovery
- Recreation
- Env Compliance
- Env Stewardship
- Partners
- News/Events
- People
- Forums
- Learning
- GETS
- Tools
- New Postings
- Submit
- Index/Search

Volunteer Program

[Headquarters POC](#)

Corps projects offer many volunteer opportunities in recreation and natural resources management. Volunteers can serve as park and campground hosts, staff visitor centers, conduct programs, clean shorelines, restore fish and wildlife habitat, maintain park trails and facilities, and more. Corps personnel can recruit their own volunteers or get help from the [Volunteer Clearinghouse](#), (1-800-VOL-TEER or 1-800-865-8337), a national information center for people interested in volunteering at Corps projects across the country. Corps offices that have upcoming projects or events that volunteers can assist with may use the Volunteer Clearinghouse to [submit their volunteer projects on-line](#).

Volunteer

- [Policy & Procedures](#)
- [Volunteer Forms](#)
- [Program History](#)
- [Training](#)
- [Volunteer Clearinghouse](#)
- [Related Sites](#)
- [National Public Lands Day](#)
- [Division & District POCs](#) 
- [Volunteer Awards](#)
- [Volunteer Program Annual Reports](#)
- [News / Current Issues](#)
- [FAQs](#)
- [Good Enough to Share](#)
- [Volunteer Clothing, Posters, and Brochures](#)
- [Volunteer Plans and Handbooks](#)
- [Job/Activity Hazard Analyses](#)
- [Background Checks/Volunteer Computer Access](#)
- [Corps Photo Album for Volunteers](#)
- [Volunteer Pass Program](#)



Upcoming Volunteer Webinars / Important Dates



- Feb 8, 9:00 – 10:00 Pacific/ 12:00 – 1:00 Eastern: Volunteer job design, recruitment and selection
- Feb 16, 10:30 – 11:30 Pacific/ 1:30 – 2:30 Eastern: Volunteer in-processing and paperwork
- Feb 24, 12:00 – 1:00 Pacific/ 3:00 – 4:00 Eastern: Volunteer orientation, training, supervision. Incidental expenses and reimbursements
- Mar 4, 10:30 – 11:30 Pacific/1:30 – 2:30 Eastern: Volunteer evaluations and awards. Entering volunteer data in NRM Assessment
- Apr 17 – 23: National Volunteer Week